

Ferson Creek Elementary PTO Minutes

Date, Time, and Location: Tuesday, November 14, 2017, 9:30 in the faculty lounge

Meeting Called to Order by President Shannon Puri at 9:35

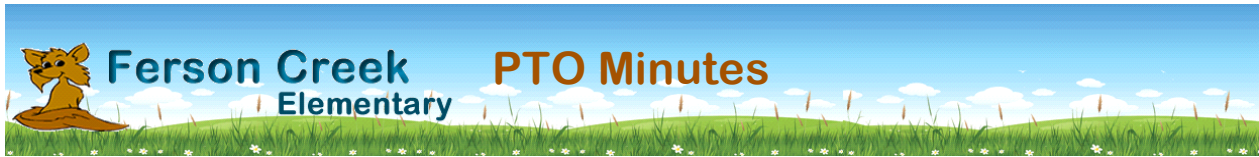
Attendance: Shannon Puri, Kathy Murray, Principal Dr. Kelly Sculles, Teacher Representative Matt Wollak, Liz Holomb, Jenny Hunt, Ashley Holdowish, Colleen Brown (p), Pam Rancour, Kerrie Martin. There were 9 people present and 1 person on the phone

Minutes Approved: October minutes were approved.

Officers' Reports

Treasurer's Report: Pam Rancour

- Budget was distributed for review
 - \$5,367 profit from Boo-Bash
 - Compiled all income and expenses
 - Income – 13,626.95
 - Expenses – 10,100.78
 - Net Income left - 3,526.17
 - Includes deductions of teacher check allocations last week
 - Have not yet touched what was in the account when the year started (a little over 20k)
 - We do have some initial bussing that needs to be paid for Field Trips, and unsure of what field trips are coming up, but all in all, good to go.
 - Then we can use the money in the account for larger purchases, if we can keep funding our year - year to year
 - Write a Check – budget was \$7,000, we are at \$6,051
 - Ongoing throughout the year
 - Advertise heavily at start of year
 - Still below our goal, but getting closer
 - Hoping to not dip into bank account – treat as Reserves
 - It was noted that 20K in the reserves is probably excessive and we need to keep that in mind to use appropriately
 - Need to keep raising fundraising numbers to do something nice for the school (books, playground equipment, water fountains, etc)
 - Recent assembly done by NIU, great quality
 - Tough to find quality groups to put on assembly
 - Now only doing 2 assemblies of higher quality
 - Teachers did something with Google last week, and partnering with Authors so that PTO does not have to cover all costs



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- Google was at no cost, Teachers attended seminar before school in exchange for Google presentation
- School packs gave us \$487 in funds from last year's order
 - We will have a vendor for 2018/2019 school year selected by our next meeting

Committee Reports

Conferences– Shannon Puri

- We will be providing dinner to the teachers. Kelly and Shannon working together to cover Breakfast and Lunch, then PTO will provide soups and sandwiches for dinner
- Sign up genius going out today to help out with conferences

Spirit Wear – Kerrie Martin

- First round of Spirit Wear distributed
- Looking for a new vendor – check out Thompson's

Book Fair/Literacy Night – Mrs. Ignaffo / Kelly Sculles

- Several parents have volunteered to help with the Book Fair
- Need one volunteer to man the cash register Monday at 11:45 – 12:45
- 2 registers going throughout the sale
- Teachers are reading on Thursday evening at the Book Fair

Restaurant Night - Kerrie Martin

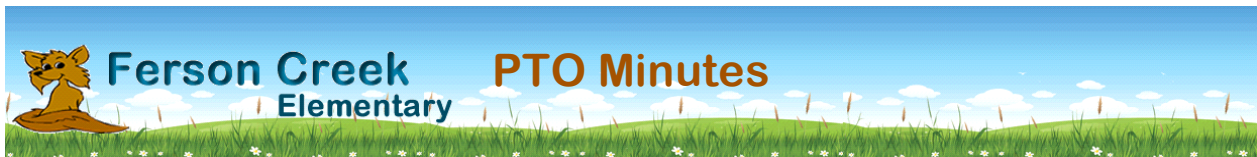
- CPK and Color Me Mine tonight.
- BWW and Portillos first two weeks of holiday
- Getting Potbelly and Kimmers on the schedule for the rest of the holiday stretch

Yearbook - Ashley

- Paula asked that we send photos from Halloween, Liz Holcomb will send 4th grade photos and we need some K photos
- Dr. Sculles added Calling all artists to eNews. Trying not to use all clip-art and instead using art from the students that submit. On the cover, we are doing a collage of all of the 4th and 5th graders
- Need some photos for Girl Scouts

Boo Bash Fall Festival – Shannon Puri

- \$100's of dollars in sponsorships
- No admission this year, didn't need to have admission fees since we did not bring back the inflatables
- Money spent on prizes and game rentals was all covered by donations
- Some feedback from Boo Bash committee

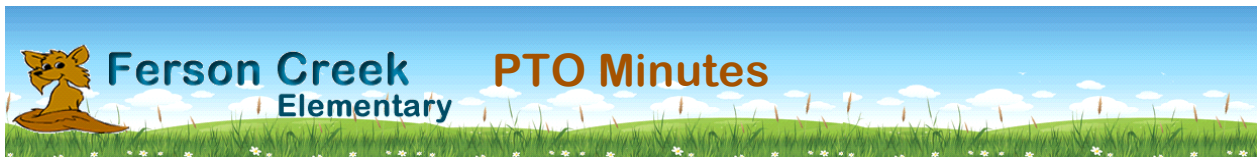


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- Escape room was fun and a nice change but many had already done this with this company so it was the same stories. Maybe not the same thing next year, but will bring in something new
- Check in process had some glitches. Big traffic jam walking in the door, have notes on how to improve that next year
- One new idea – people who pre-purchase the wrist band, give it to them at the door and let them go through the haunted hall as many times as they want
 - Wrist band gets you unlimited haunted hall access,
 - Still use tickets for games
- Total Revenue in was \$8,645
- Expenses \$3,248
- Net Profit \$5,367
- Pam is investigating how much of that money came in from the Escape Room and how much from other purchases. Then we can look at overall numbers and where we can save money
- Many families grateful to not have to pay admission fees, then they could spend more on the games and activities

Principal's Report - Kelly Sculles

- Boo Bash – Thank you from Staff
 - Lots of positive feedback
 - One student came back and said “This was the best event ever” and liked that there were new things to do
 - Setup and cleanup went very smoothly, lots of volunteers made everything happen
 - AVIC – new structure this year, Karen Johnson and Kelly have been doing sideline brainstorming to make it more effective moving forward
 - Used to be in the classroom by individual class
 - Parents and subs would be in the classroom
 - Sub floated between rooms.
 - This year, sub will be more active participant
 - Now in community room, sub much more active participant
 - Maybe implementing some seating assignments
 - AVIC envelopes – some activities are a bit outdated,
 - Reviewing overall list of artwork
 - Maybe think about updating this list to enhance the projects

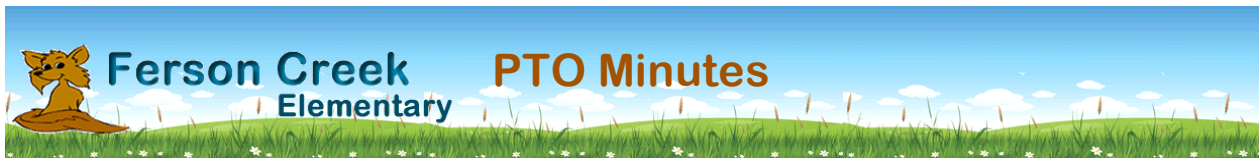


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- All groups worked really well together, some good feedback on how many volunteers needed for each grade level
- Some feedback – parents unhappy about supplies that students had to bring, parents think PTO should supply the supplies
- If students do bring supplies, recommend having them put it on the work table before event starts
- PTO is ordering more supplies to alleviate some of the supply issues
- Maybe play some classical music while students working – help to set the tone of the environment and bring the volume down
- Getting ready for conferences
- Report cards also going live next Wednesday after conferences in HAC
- Anyone with 5th graders, historically Middle School gives out class selection documents at Conferences. Middle School will send this info out in January so that conferences focus on what is going on here (happening across the district)
- New information about how students will be placed in math classes in 6th grade
 - Much more directed, rather than students selecting
- In addition to pro learning in literacy and math, starting to tackle from a social/emotional standpoint “how to support students with anxiety or disruptive behavior” to not cause further unrest or draw major attention to it,
 - There are pockets of this area where we need to do some learning so the staff is doing some professional reading and will be meeting next week to start to unpack all of that learned info

Teachers’ Report – Matt Wollak

- Math specialist – helps the teachers with math
- Our district has a philosophy – train the trainer
- Matt attends conferences, gets new ideas for teaching and he brings back to the building
- Matt helps plan lessons with teachers
- Models for teachers – may tell them to use a method in the classroom and models with them in class
- Helps them reflect on lessons – after a lesson is completed, discuss how it went and what went well or not
- First year of this position. Throughout this year and maybe next he will be in this role
- Phase 2 – Matt will start working with students
- May pull them from class and work with them 1 on 1 to catch them up if they are struggling
- Will likely use the performance series data, Aimes web, and classroom assessment data and how they are performing in the data.



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Old Business - Kathy Murray

- Directory Spot App-Anyone who was in there last year is automatically in, but you have to “share” publically. So currently class lists are tiny because families have not clicked to “share”
 - Instructions are going home today to clarify this info
 - Just because you can see your info does not mean everyone else can
 - District requires that we get permission to share info ever year
 - Cannot be done via app, have to go to the website to do this
 - Maybe follow up through teacher to get them to follow up with parents to confirm or opt out

New Business

- Poinsettias – Forms going home today, another new way to fundraise.
 - Shady Hill nursery.
 - 1 color, 1 size
 - up to 6 poinsettias, most popular size
 - No cash, checks only (made out to Ferson PTO)
 - Delivered to Community Room on 12/7 at 3pm
 - Will need volunteers for distribution
 - Liz Holcomb and Ashley and Pam will all help
- ASE – Looking for new vendors to help. Kathleen Tuller & Lynnea Johnson handling.
 - Will be doing a sign-up genius, starting in Early January
 - Feb 1 – end of month M-TH, 1 hour after school
 - PayPal or checks for payment
 - Sign-up Genius does have a payment option

Upcoming Dates

November 13-17, 20 - Book Fair
November 20-21 - Conferences
November 29 - BWW Restaurant Night
January 25 - Science Night

Next meeting is Tuesday, January 9, 9:30 in faculty lounge.

Meeting Adjourned at 10:45 AM