



*The purpose of the Ferson Creek Elementary PTO is to enhance the curricular and extracurricular educational experience of all children and to support programs which would otherwise not be offered by providing necessary funding, volunteers and materials to teachers, students and the school.*

## **Meeting Minutes**

### **Ferson Creek PTO**

October 2, 2018

1:30 PM - Faculty Lounge

#### **1. Call to Order**

Led by Co-President Shannon Puri at 1:35 PM

#### **2. Attendance**

**Present:** Shannon Puri, Pam Rancour, Sarah Goettel, Kerrie Martin, Anne Ferguson, Brenda Lutz, Jenny Hunt, Dr. Kelly Sculles

**Call-in:** Melinda Hunter

There were 9 in attendance.

#### **3. Approval of Minutes**

Minutes approved by Co-Vice President Kerrie Martin

#### **2. Officers' Reports**

##### **A. President's Report (Shannon Puri)**

##### **District PTO Meeting Highlights**

- "Safety and Security" Parent University was held 9/26. Topics included: Secure Building Entrances, Visitor Management, Communication, Weather Alerts, Drills and Evacuation Plans and Lesson Plans
- Next Parent University, "Angst" Movie Showing and Discussion scheduled for 10/10 at 6:30 PM, St. Charles North High School Auditorium
- District and individual school calendars now sync to personal electronic devices  
Subscribe here: <https://district.d303.org/calendar#>
- Curriculum Highlights: Handwriting (K-5) is returning to the curriculum with an emphasis on cursive, ELA (English Language Arts) and Social Studies will integrate more analytical and comprehension learning methods

### **Directory Spot**

- Population of the database is almost complete, more request forms going home to fill in gaps, particularly in early learning classes
- Room Parents will be given access to email their respective class

### **B. Treasurer's Report (Pam Rancour)**

- Venmo payment processing for accepting monetary donations is almost complete
- AmazonSmile account reminder flyers will go out before Christmas in student backpacks

### **C. Principal's Report (Dr. Kelly Sculles)**

- New safety drills will be happening in the coming weeks to include drills for when students are not in classrooms (but rather hallways, bus, etc.), plus fire and tornado
- 10/5 Institute Day will consist of SEL (Social and Emotional Learning) Screener training for teachers and staff as well as the introduction of Happy Numbers (<https://happynumbers.com/>) math learning website which is being purchased on the district level

### **D. Teacher's Report**

- None

## **4. Committee Reports**

### **A. Calendar (Shannon Puri)**

10/5	School Improvement Day (no students)	
10/8	Columbus Day (no students)	
10/9	School Board Meeting	7:00 PM
10/17	DPTO Meeting	9:30 AM
10/20	Boo Bash	5:00 PM
10/24	Restaurant Night, McAlister's Deli	
	Picture Retake Day	
10/31	Classroom Halloween Celebrations	
11/6	Restaurant Night, Chipotle	
11/12	School Board Meeting	7:00 PM
11/13	PTO Meeting	9:30 AM

### **B. Restaurant Nights (Kerrie Martin)**

- CPK (California Pizza Kitchen) was a huge success. Ferson received 30% returns as opposed to the 20% standard returns for booking early
- Chipotle Night will be coming in November
- The Village Squire and Kimmer's Ice Cream are both being looked at for future

### **C. Spirit Wear (Kerrie Martin)**

- 21 orders have been received so far, most are multiple item orders
- There will be a winter sale with a new vendor and new apparel. Several apparel requests include baseball hats, pajama bottoms, sweatshirts with no hoods and sweatshirts with pockets

### **D. Write-a-Check Campaign (Shannon Puri)**

- Corporate matching is in the works. Information will be forthcoming.
- School staff are currently discussing extending the Campaign
- Revised WAC letters will be sent home along with return envelopes in backpacks

### **E. Boo Bash (Shannon Puri)**

- Pre-orders have been coming in steadily through SignUpGenius
- Sponsor letters have been sent out
- Possible raffles will be added for donations received from Mathnasium Learning Center and The Village Squire Restaurant
- A donation box is in the building lobby. Requested items include: slime table ingredients and haunted hallway props
- Baked good donations are needed for the bake sale and cake walk. Individually wrapped baked goods (ready to sell) can be purchased or homemade. Dietary restrictions should be considered (gluten-free, peanut-free options).
- 10/9 meeting for Boo Bash characters is scheduled at 7:00 PM, location TBD

## **5. Unfinished (old) Business**

### **A. Committee Chair Openings (Shannon Puri)**

- A spreadsheet has been created for all Committee Chairs including contact information and their child's grade level to track positions that will age out
- The PTO President's Chair will be open next year, per the organization bylaws 3 year term limit

## **6. New Business**

### **A. New Signage**

- A graphic designer (and Ferson parent) is creating new building banners, entrance feather flags and ground signs for school events. Those items are currently in production.

### **B. Winter Gear Bags**

- Bags are being created now and will feature a name bar for parents to write their child's name. Letters explaining the bags and name writing will go home with each student bag.

### **C. Fundraising Sponsorship Levels**

- Sponsorship levels for business advertising in Directory Spot, school wide emails, school events via signage and other sources is in the works

**7. Announcements**  
**None**

**8. Adjourn 2:34 PM**